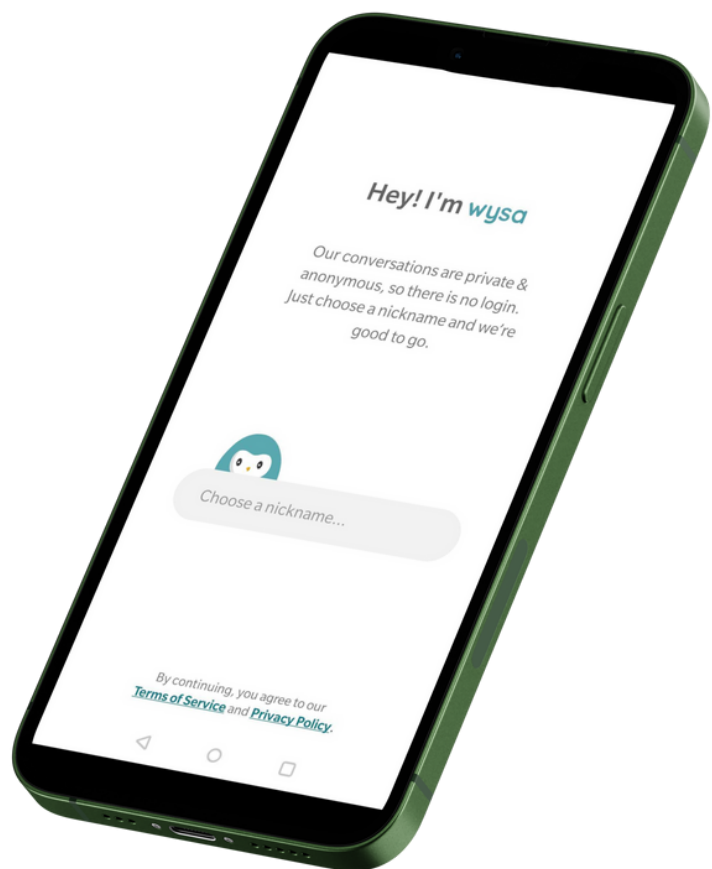


# Onboarding your team to Wysa

1. Copy and paste "Intro email text" into your email.
2. Personalise each email with a Unique Access Code for each employee. You can find these in the file attachment in our email to you.
3. If you have a mail merge system you can automate this process:
  - a. Instructions for Mail Merge on Google Docs is [here](#).
  - b. Instructions for Mail Merge on Microsoft Outlook is [here](#).
4. Attach the PDF flyer for more information.
5. Send.
6. Remember to show the onboarding videos in your next team meeting too!
7. Email [hello@wysa.com](mailto:hello@wysa.com) if you need assistance.



# Intro Email Template

## New Message

To: name@company.com

Subject: Mental Health Support with Wysa

Hi <@FIRSTNAME>,

We are excited to introduce Wysa Premium access as a new wellbeing benefit! Wysa is a mental wellbeing app that uses a conversational AI chatbot to guide you through therapy exercises, any time of day or night. Wysa is available to you at no cost.

Attached is a PDF with more information. Simply download Wysa from the App Store or Google Playstore. Enter your unique Wysa Premium access code as shown below after downloading, or type #referralcode in the Wysa chat.

<UNIQUE ACCESS CODE>

Wysa is anonymous, so you can enter a nickname to get talking and building your wellbeing skills. Wysa is always there to support with stress, anxiety, confidence, grief, pain, sleep, relationships, trauma, and more.

What you get with Wysa

- 24/7 support with Wysa's AI chatbot
- A self-help library with 150+ science-backed tools & resources
- An anonymous and secure experience
- Journaling to see your improvements in mood

Wysa is clinically proven to make a difference. Give it a go!